



**ELIZABETH A. HAWKINS, CPA**

JHS CPAs, LLP  
135 Town & Country Drive  
Danville, California 94526  
(925) 820-1821

Education: Bachelor of Science  
with a concentration in Accounting  
Sonoma State University

Professional  
Certification: Certified Public Accountant, State of California - 2009

Professional  
Experience: JHS CPAs, LLP  
Manager 2018 - Present

- Coordinate and administer the firm's accounting and audit functions. Manage and supervise teams for the compilation, review and risk-based audit of financial statements. Train and supervise staff professionals. Assist in preparing corporate and individual income tax returns. Specialization in the construction industry, non-profit organizations, 401k profit sharing retirement plans, indirect cost rate audits.

Safe Harbor, LLP - Manager 2018

- Manage and supervise teams for the compilation, review and risk-based audit of financial statements for construction, nonprofit, technology and hospitality industries. Corporation and partnership organization tax filings for a variety of industries.

G&J Seiberlich & Co LLP  
Manager 2014 – 2018  
Senior Staff 2013 – 2014

- Manage and supervise teams for the compilation, review and risk-based audit of financial statements for winery, hospitality, nonprofit, retail, franchise and service industries. Corporation and partnership organization tax filings for a variety of industries. Included is performance of complex winery inventory costing calculations.

Staff Accountant or Auditor 2001 - 2013  
Various County Governmental Entities and a Public Accounting Firm in Napa

Professional  
Organizations: American Institute of Certified Public Accountants  
California Society of Certified Public Accountants